

Draft – subject to approval

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 14th September 2020.

Councillors present: D Jones
G Offler
B O'Connor
BS Wiseman
P Leveson
A Bell

Parish Clerk: Not present

Members of public present: 2

1. Apologies for absence

Joanne Fisher, Irene Jones

The Parish Council noted the resignation of Cllr Shirley Leach and formally thanked her for all her work.

2. Declarations of Interest and Any Other Declarations

Cllr Wiseman and Cllr Offler both declared a personal non prejudicial interest in item 24.

3. Minutes of Previous Meetings

The minutes for the Parish Council (PC) meeting held on the 27th July 2020, were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

Cllr Doughty reported that the City Council was still very quiet with a lot of staff working from home and Covid 19 taking up a lot of time. Cllr Fisher reported that the consultation document on the upgrading of the A1237 should be out by the end of September /October.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 27th July 2020:-

- J Fisher's salary for July and August 2020;
- £50 to J Fisher for telephone charge reimbursement;;
- £25.75 and £31.08 to NPower;

Chairman's Signature..... Date.....

- £30 to D Jones for face masks;
- £75 for boiler service;
- £175.37 for boiler and radiator repairs;
- £1,050 50% deposit for a Garden Village noticeboard;
- £240 for Village Hall cleaning in July and August;
- £51.58 to BS Wiseman for chlorine tablets;
- £169.98 to BS Wiseman for electric ULV sprayer;
- £87.99 to P Leveson for Village Hall sanitizer stand;
- £1,596 for grass cutting/strimming in July;
- £312 for hedge/shrub cutting in July;
- £120 for mole removal;
- £36.93 to J Fisher for ink and paper;
- £980 for painting the Garden Village railings;
- £5.84 to Business Stream;
- £5.04 to J Fisher for laminating pouches;
- £166.48 to P Leveson for hand sanitiser stand & lotion;
- £29.75 to P Leveson for Village Hall wipes, towels, and gloves.

The following amounts have been received by the PC since reported at the meeting on 27th July 2020:

- £0.28 RBS interest to 30.6.20;
- £2,232 ward grant from CYC for a Garden Village noticeboard;
- £0.29 RBS interest to 31.7.20;
- £551.63 and £955.72 interest from Cambridge and Counties bank bonds.

The PC ratified £29.75 to P Leveson being reimbursement for Village Hall gloves, wipes, and hand towels.

£65,000 Section 106 ring-fenced money has been reinvested with Cambridge and Counties bank for 5 years, with an interest rate of 1.3% pa.

6. Clerk's Salary

The PC approved increasing the Clerk's salary from £11.22 to £11.53 per hour, back-dated to 1.4.20, in line with National Association of Local Councils recommendations.

Action: JF

7. Planning Applications

City of York Council has approved the following planning application: 20/01295/FUL 11 Whitelands, Earswick YO32 9FX (Single storey rear extension (part retrospective)).

8. Monthly Equipment Check

Check carried out by Cllr Offler and circulated prior to the meeting. No action required.

9. Mole Removal Contract

The PC agreed to renew the mole removal contract with Huntcatchkill PCS Ltd for 1 year at an annual cost of £480. It was agreed that Huntcatchkill would be asked to report to the clerk on a quarterly basis to keep the PC appraised as to the number of moles that are being caught. **Action: JF**

10. Cutting Shrubs along ditch from Strensall Rd to Centenary Wood

The maintenance contract schedule allows for two cuts of the ditch in May and October. However, the signed agreement mentioned two cuts per year in July and October unless specified otherwise and the two cuts have been done. It was decided that the ditch needed more than a cut now and Cllr Offler will liaise with Andy Hill to discuss exactly what needs to be done and ask him to submit a price for said work. **Action GO/JF**

11. Cleaning of the Village Hall

The PC ratified a payment of £30 to Mario Cleaning Service Ltd, in addition to the £120 already approved in March, for August 2020. The PC agreed to authorise £30 per week to Mario Cleaning Service Ltd, for Village Hall cleaning, from 6.9.20.

12. Tennis Court Sign(s)

The PC approved £42 to Signs Express for a tennis court sign. **Action: PL**

13. Repairs to the Village Hall Boiler and Radiator

The PC ratified payment of £175.37 to Reynolds Plumbing and Heating Ltd for repairs to the Village Hall boiler and radiator.

14. Village Hall Sanitizer Stand

The PC ratified payment of £87.99 to P Leveson as reimbursement for purchase of a Village Hall hand sanitizer stand.

15. Printer ink and paper

The PC ratified £36.93 to J Fisher for purchase of printer ink and paper.

16. Tennis Laminating Pouches

The PC ratified £5.04 to J Fisher for purchase of laminating pouches.

17. Village Hall Sanitizer Stand and Sanitizer Lotion

The PC ratified £166.48 to P Leveson as reimbursement for purchase of an additional hand sanitizer stand and lotion for the Village Hall.

18. 'Remote' Internal Audit

The PC agreed the Clerk would pass the minutes, the accounts book and cheque stubs to Cllr O'Connor and Cllr Leveson, who will select payments to check at random as is the normal practice. **Action: JF/BOC/PL**

19. Bench Installation

A resident has asked if he can purchase and install a bench between the pond and river path, in memory of his mother. The PC is pleased to accept this offer and Cllr Offler will discuss with the resident. The bench is to be the same as the recently purchased metal benches as they need minimal maintenance and it is to be sited in the area near the information board between the pond and the River Foss.

Action: GO

20. Footpath from Bus stop on Strensall Rd to Northlands

The footpath between the bus stop and Northlands is in a poor condition and needs repairing. Also the footpath between the Village Hall and 44 Earswick Chase and between the Village Hall and 48 Earswick Chase need repairing. The clerk to write to Highways.

Action: JF

21. Sports Field Exercise Equipment

There has been no interest in the exercise equipment from the other Parish Councils in Strensall Ward. Cllr Leveson to approach the charity "The Island" to ask if they would be interested. The charity to bear all costs of moving the equipment.

Action: PL

22. Village Hall

The Earswick Village Hall Charity has been removed from the Central Register of Charities. This means the Parish Council has full responsibility for the Village Hall from 12 August 2020. (Responsibility for the Village Hall Income and Expenditure was transferred to Earswick Parish Council from 1.4.20 as per March 2020 Minutes).

Covid-19 precautions taken for the Village Hall include:-hand sanitizer, electric spray cleaner, wipes. Every hirer given full instructions.

Bookings:-

Cllr Jones reported that bookings were coming back with an estimated income of £6,000 per annum. The annual outgoings on the Hall are approximately £4,000 leaving the Hall making a profit.

23. Eboracum Support Services

The security firm Eboracum Support Services waived their fee for patrolling the POS during August. The clerk to write and thank them for their services which they donated as a community service.

Action: JF

24. A1237 Developments

A discussion took place and the outcome was that no decision to be made at this time as we need to see the plans and how much of the Diamond Wood the CYC are talking about requiring for the scheme. The clerk to write to Stephensons conveying this and we will wait to hear from CYC with detailed plans for the dualling of the ring road. **Action: JF**

25. October Parish Council Meeting

The PC agreed to cancel the October Parish Council meeting. **Action: JF**

26. Items for Information

£150 was donated to York against Cancer in August, being donations from recent Coffee Mornings and the meal in February.

The meeting closed at 8.30 pm

P Leveson